

Rural Water District No. 1
Ellsworth County, Kansas a/k/a Post Rock Rural Water District
Regular Board Meeting Minutes
September 21, 2021

At 6:50 pm, Vice Chairman Martin Bland noting a quorum called the regular board meeting to order.

Directors present were Howard Wehrman, Martin Bland, Jon Wright, John Dolezal, Ralph Larson, and Joel Christy.

Directors not Present: Brad Miller, Kayla Errebo and Butch Teppe

Others Present: Leslee Rivarola (Virtual), Doug Janssen, and Sharon Condit (present in the district office.

Guest: None

At 6:51 pm, Vice Chairman Bland called for a motion to approve the consent agenda items. Director Christy made a motion to approve the consent agenda items. Seconded by Director Wright. Motion carried.

At 6:53 pm, Vice Chairman Bland called for Item #2 on the agenda. Ms. Condit presented the financial report and explained the amount of bills to be paid. The total bills to be paid from the Districts funds are a total of \$116,248.78 and the total to be transferred from the J-six Escrow funds is \$104,770.85. Ms. Condit asked if there were any questions. Director Wehrman asked a question about how much we pay to have the office cleaned and if we had someone clean the water treatment plant. Ms. Condit explained the cost that is paid for janitorial service at the office at 103 North Douglas Avenue, Ellsworth. Ms. Condit explained that we do not have an outside cleaning service at the water treatment plant and that we would not want someone cleaning there with all the chemicals that are stored at the water treatment plant. With no other questions, Ms. Condit recommended the bills be approved to pay in the total amount of \$221,019.63. Vice Chairman Bland called for a motion to approve the bills. Secretary/Treasurer Larson made a motion to pay the bills, not to exceed the amount of \$221,019.63. Seconded by Director Dolezal. Motion carried.

At 7:00 pm, Vice Chairman Bland called for Item #3 on the agenda. After a brief discussion on the revisions of the Purchasing Policy, Vice Chairman Bland called for a motion to approve the revisions of the Purchasing Policy. Director Christy made a motion to accept and approve the Purchasing Policy as presented. Seconded by Director Wright. Motion carried.

At 7:09 pm, Vice Chairman Bland called for Item #4 on the agenda. After a brief discussion, of the Cybersecurity Policy, Vice Chairman Bland called for a motion to approve the Cybersecurity Policy. Director Wright made a motion to approve the Cybersecurity Policy as presented. Seconded by Director Wehrman. Motion carried.

At 7:15 pm, Vice Chairman Bland called for Item #5 on the agenda. Mr. Janssen presented the proposal to the board of directors on purchasing two trucks. One truck would be a half ton truck to be used at the Water Treatment Plant and the second truck would be a one-ton truck to be used in Distribution. Mr. Janssen explained the difficult process of finding trucks to be purchased and he requested a dollar allowance to purchase trucks if he found the trucks. Without the approval of an allowance, the trucks are sold before the next board meeting. After a very long discussion of different options to find and purchase trucks, Director Wright suggested tabling the decision to purchase trucks and requested more information and research to find trucks. No action taken until the October meeting.

At 7:55 pm, Vice Chairman Bland called for reports. Mr. Janssen gave the engineering report, the general manager report, the distribution report, and the water treatment plant report.

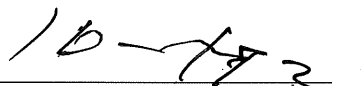
At 8:55 pm, Vice Chairman Bland called for the office managers report. Ms. Condit give the office managers report. Vice Chairman Bland requested the total amount spent for an alternate water source. Ms. Condit reported a total of \$7,505 was paid to Bartlett & West, a total of \$5,855 was paid to Clarke Well and Equipment, Inc. and \$2,000 was paid to Gerald Steinle for land damage compensation.

At 9:00 pm, Vice Chairman Bland called for any board member report or if any board member had a request to recess into Executive Session. With no other new or old business to be brought before the board of directors, Vice Chairman Bland called for a motion to adjourn the meeting. Director Christy made a motion to adjourn the meeting. Seconded by Director Wright. Motion carried.

Meeting adjourned at 9:05 pm.

Respectively Submitted:


Ralph Larson, Secretary/Treasurer


Date