

Rural Water District No. 1
Ellsworth County, Kansas a/k/a Post Rock Rural Water District
Regular Board Meeting Minutes
September 15, 2020

At 6:35 pm, Chairman Brad Miller noting a quorum called the regular board meeting to order.

Directors present were Brad Miller, Ralph Larson, Martin Bland, Howard Wehrman, Butch Teppe, Kayla Errebo, Joel Christy (Virtual), and John Dolezal (all other members were in the District Office).

Directors not Present:

Others Present: Leslee Rivarola, Louis Funk, Todd Luckman, Attorney (virtual) and Sharon Condit (in the District Office)

Guest: None

Secretary Treasurer Errebo joined the meeting at 6:40 pm.

At 6:37 pm, Chairman Miller called for a motion to revise the agenda to reflect adding Item 4A, Nomination of the Vice President vacancy. Director Teppe made a motion to add Item 4A to the agenda. Seconded by Director Dolezal. Motion carried.

At 6:40 pm, Chairman Miller requested Mr. Luckman to bring the board of director's up to date on the situation at Kanopolis Lake Marina. After a brief update and discussion, it was determined that the new valve would be installed, and the distribution employees would install the pressure recorder to check the pressure and see if this solved the issues. If this did not correct the issues then Mr. Luckman, Ms. Rivarola, and Mr. Funk would contact the State of Kansas to discuss the issues to come to an agreement of operation between Post Rock Rural Water District and the State of Kansas.

At 7:01 pm, Chairman Miller called for a motion to recess into Executive Session. Director Dolezal made a motion to recess into Executive Session for fifteen (15) minutes to discuss attorney client pursuant to K.S.A. 75-4319(b)(4); further that all board members, Ms. Rivarola and Mr. Todd Luckman. was included in the Executive Session. Seconded by Director Larson. Motion carried.

The meeting reconvened at 7:16 pm.

At 7:17 pm, Mr. Funk and Ms. Condit rejoined the meeting.

At 7:16 pm, Chairman Miller called for a motion to approve the First Addendum to Water Supply Contract Dated January 13, 1987 between Rural Water District No. 1, Ellsworth County, Kansas (“Seller”) and the City of Ellsworth, Kansas (“Purchaser”). Director Teppe made a motion to approve the above contract as presented and to authorize the Chairman of the Board to execute the contract. Seconded by Director Wehrman. Motion carried.

At 7:20 pm, Chairman Miller called for the Engineering Report. Mr. Funk gave a brief update to the board of directors on the problem with obtaining easements from the landowners in McPherson County. He briefed the board of directors on the new proposed route of the J-Six Project. Mr. Funk will drive the new proposed route to verify there are no major issues with the route. Mr. Funk briefed the board of directors on the progress of the plan for the BPS #5 re-chlorination facility. Once the plan is completed, he will submit it to Kansas Department of Health and Environment (KDHE) for approval. The next item on the engineer report was an update of the plant capacity. Mr. Funk briefed the board of directors in 2013, the water treatment plant’s peak day was 1.14 MGD or ninety-five percent (95%) of the 1.2 MGD plant capacity. He explained the demands of the District has grown by five percent (5%) in the last eight (8) years and the District may want to look at a formal study of the treatment plant capacity or longevity plan of the water treatment plant. There were several recommendations to increase the treatment plant capacity and funding that may be available to fund several projects. No action necessary.

At 7:50 pm, Chairman Miller called for Item number 3 on the agenda. Ms. Condit briefed the board on the two (2) Change Orders (Attachment A) that were received from Schwab-Eaton and Dondlinger on the Clarifier Project. Upon draining the west clarifier and through the sandblasting/painting stage there were some additional repairs that need to be addressed. There were some holes in the influent pipe from exterior wall to the clarifier center column and the option to replace some missing or highly corroded bolts in the flocculation cone. There was five thousand one hundred fifty dollars (\$5,150.00) deduct PCO available in the original bid for miscellaneous replacement cost. The total amount of the cost to repair the clarifier center column and the flocculation cone was a total of five thousand five hundred five dollars (\$5,505.00). The additional cost to the District was three hundred fifty-five dollars (\$355.00). Ms. Condit’s recommendation was to approve the two change orders to make the minor repairs. Chairman Miller called for a motion for the two change orders. Director Larson made a motion to approve Change order # 004.1 Replace Flocculation Cone bolts and Change Order #005 Influent Pipe Repair and to authorize the Chairman to execute the two change orders. Seconded by Director Teppe. Motion carried.

Mr. Funk departed the meeting at 8:05 pm.

At 8:06 pm, Chairman Miller called for updates on the on-going agreement discussion with the City of Bunker Hill and the City of Lucas. Ms. Rivarola and Mr. Luckman briefed the board of

directors on the most recent negotiations with the City of Bunker Hill, the City of Lucas and with KDHE. No action necessary.

Mr. Luckman departed the meeting at 8:30 pm.

At 8:30 pm, Chairman Miller called for a motion to approve the consent agenda items. Director Bland made a motion to approve the consent agenda items. Seconded by Secretary/Treasurer Errebo. Motion carried.

At 8:31 pm, Chairman Miller called for the Financial Report and approval of the bills. Ms. Condit presented the financial report and called for any questions on pay application number 6 from Dondlinger on the Clarifier Project. Director Bland made a motion to pay the bills in the amount not to exceed one hundred fifty-three thousand one hundred eighty dollars and eighty-four cents. (\$153,180.84). Seconded by Director Dolezal. Motion carried.

At 8:40 pm, Chairman Miller called for Item number 4 on the agenda. Ms. Rivarola briefed the board of directors on the communication with Jason Lemieux and Jeffery Plattner for the full-time position in the Distribution Department. Mr. Lemieux was not interested in the full-time position, but Mr. Plattner was interested in the position and an interview was conducted with him. We had one applicant who was previously employed by the District interested in the vacant position. An interview was conducted with the applicant. The recommendation was to hire Mr. Jerry Crites for the full-time position in the distribution department. No action necessary.

At 8:50 pm, Chairman Miller called for Item number 4A on the agenda. Item number 4A was to open the floor for nominations to fill the vacancy of the Vice President position. Chairman Miller nominated Secretary/Treasurer Kayla Errebo for the position. With no other nominations, Director Dolezal called for nominations to cease. Director Dolezal made a motion to elect Kayla Errebo to the Vice President position. Seconded by Director Larson. Motion carried.

At 8:55 pm, Chairman Miller called for a motion to nominations for Secretary/Treasurer position. Vice Chairman Errebo nominated Director Larson for the Secretary/Treasurer position. With no other nominations, Director Dolezal called for nominations to cease. Vice Chairman Errebo made a motion to elect Director Larson to the Secretary/Treasurer position. Seconded by Director Teppe. Motion carried.

At 9:00 pm, Chairman Miller called for a motion to recess into Executive Session. Vice Chairman Errebo made a motion to recess into Executive Session for five (5) minutes to discuss non-elected personnel pursuant to K.S.A 75-4319(b) (1); further that all board members and Ms. Rivarola was included in the Executive Session. Seconded by Director Christy. Motion carried.

At 9:05 pm, Chairman Miller called for a motion to extend the Executive Session for ten (10) minutes. Director Dolezal made a motion to extend the Executive Session for ten (10) minutes to

discuss non-elected personnel pursuant to K.S.A 75-4319(b) (1); further that all board members and Ms. Rivarola was included in the Executive Session. Seconded by Director Bland. Motion carried.

Meeting reconvened in open session at 9:15 pm.

At 9:16 pm, Chairman Miller called for a motion to increase the base hourly wage for two employees. Secretary/Treasurer Larson made a motion to increase the base hourly wage for Quintin Vague from \$20.00 per hour to \$21.00 per hour and to increase the wage for Jason Lemieux from \$17.50 per hour to \$20.00 per hour. Seconded by Director Christy. Motion carried.

At 9:18 pm, Chairman Miller called for a motion to grant leave time to Mr. Jerry Crites. Director Teppe made a motion to extend eighty (80) hours of vacation, sixteen (16) hours of personal leave and ninety-six (96) hours of sick leave to Mr. Crites. Mr. Crites will be eligible for health insurance after the introductory period of forty-five (45) day. Seconded by Director Bland. Motion carried.

At 9:19 pm, After a brief discussion about the need to add a full-time employee at the Water Treatment Plant, Chairman Miller called for a motion to advertise for a full-time position at the Water Treatment Plant. Director Teppe made a motion to authorize Ms. Rivarola to advertise and recruit candidates for the full-time position at the Water Treatment Plant. Seconded by Director Christy. Motion carried.

At 9:30 pm, Director Bland and Chairman Miller gave a brief update with the situation of the road at BPS #6. No action necessary.

At 9:40 pm, After a brief discussion of purchasing an ATV to assist the Distribution employees with finding leaks, Chairman Miller called for a motion. Director Errebo made a motion to obtain quotes for an ATV not to exceed the amount of fifteen thousand dollars. (\$15,000). Seconded by Director Wehrman. Motion carried.

Chairman Miller called for a motion to adjourn the meeting. Director Teppe made a motion to adjourn the meeting. Seconded by Director Wehrman.

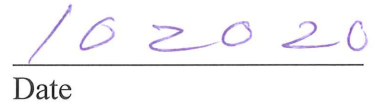
Meeting adjourned at 9:45 pm.

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Respectively Submitted:



Ralph Larson, Secretary/Treasurer



Date