

Rural Water District No. 1
Ellsworth County, Kansas a/k/a Post Rock Rural Water District
Board Meeting Minutes
November 21, 2023

At 6:39 pm Chairman Bland called the meeting to order and called for roll call.
Directors present at roll call: Director Bland, Director Wehrman, Director Robbins, Director Griffith-Hughes, Director Larson, Director Teppe, Director Christy, and Director Dolezal.

Staff present: Jon Wright, Angela Naegele, Roxanne Stevenson,
Others present: Leslee Rivarola (consultant).

Chairman Bland called for a motion to approve the agenda as presented. Director Griffith-Hughes motioned to approve the agenda. Director Robbins seconded the motion. All members present voted in favor of the motion.

Chairman Bland called for a motion to approve the minutes from October 17th. Director Christy motioned to approve the minutes as presented. Director Griffith-Hughes seconded the motion. All members present voted in favor of the motion.

Chairman Bland inquired about engineering for the District. Mr. Wright provided an update on his communication with engineering firms. Discussion followed with no action.

Chairman Bland asked if there was any discussion or questions on the benefit unit transfers. Chairman Bland asked if all benefit unit transfer fees had been paid. Staff responded they were current. No questions were raised on benefit unit transfers.

Chairman Bland called for the expense report and bills to be paid. Discussion followed on a leak and the cost of repair. Director Griffith-Hughes called for a motion to approve the bills to be paid in the amount of \$214,725.15. Director Dolezal seconded the motion. All members present voted in favor of the motion.

Chairman Bland called for consideration of the Resolution of water rates. Discussion followed among the board on water rates and customer types. Mr. Wright shared the intent of the Resolution was to establish one document that shows the District's current rate structure. Director Griffith-Hughes motioned to approve the Resolution presented. Director Robbins seconded the motion. All members present voted in favor of the motion.

Chairman Bland called for the next discussion item on the agenda related to wholesale contracts. The Board had discussion among themselves and staff on several things related to contracts including current water rates; the cost to produce water and distribute water, water loss and water sells, the term of existing contracts; how much water wholesale customers are purchasing compared to the contract maximums; the amount of water sold to residential meters; meters with zero usage; and livestock and pasture meters and water usage. Mr. Wright showed the Board a

new AMR meter and described how it works. Mr. Wright shared staff tries to install several at a time for efficiency. Ms. Stevens provided an itemized breakdown of the cost of an AMR which includes \$175.81 for the meter, \$187.66 for the transmitter, \$45.00 for the lid, less than \$1 for the gaskets, and approximately \$45 for the labor for a total of just under \$500 per meter. Discussion followed on AMRs. Mr. Wright inquired if he should proceed with working on a new contract with the City of Gorham. There was general consensus from the Board for Mr. Wright to proceed with working on a contract renewal.

At 8:15 pm Chairman Bland called for a 10 minute break.

At 8:25 pm Chairman Bland resumed the Board meeting.

Chairman Bland called for the General Manager's report. Mr. Wright delivered the General Manager's report including information about creating routes for meter reading through apps available on the employee's phone. Mr. Wright provided information about various repairs and purchases; Mr. Wright presented two quotes for replacement pumps; he reported on significant leaks on Avenue D (the 10" line); adding a 3rd person to serve on the Personnel Committee; and information Mr. Wright has learned from Louis Funk on adding services.

Chairman Bland inquired about the temporary employee. Discussion followed.

Chairman Bland asked the Board if they would like to consider offering a Christmas bonus to employees again this year and noted last year was \$500. Discussion followed among the Board members on who to include in the bonus and the amount. Director Dolezal motioned to provide a \$500 Christmas bonus to all hourly employees who have been employed for at least one year. Director Griffith-Hughes seconded the motion. All members present voted in favor of the motion.

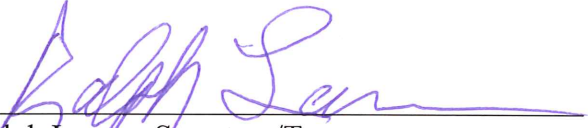
Director Christy motioned to approve the JCI quote for a new pump not to exceed \$3843. Director Teppe seconded the motion. All members present voted in favor.

Mr. Wright brought to the Board's attention that he intends to purchase new office chairs and to purchase new hats for the employees to wear. The Board agreed those were both good ideas.

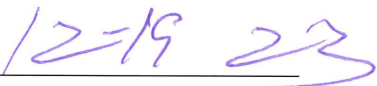
Following the General Manager's report, Chairman Bland asked for a motion to go into execution session. At 8:49 pm Director Christy motioned to recess into executive session for 15 minutes under K.S.A. 75-4319(b)(1) to discuss non-elected personnel with the justification to discuss performance of individual employees for 13 minutes to include all board members, JonWright, and Leslee Rivarola. Director Teppe seconded the motion. All members voted in favor of the motion. At 9:04 pm the Board reconvened in regular session with no action taken.

At 9:05 pm Director Griffith-Hughes motioned to adjourn the meeting. Director Dolezal seconded the motion. All members present voted in favor of the motion.

Respectfully Submitted:



Ralph Larson, Secretary/Treasurer



Date