

Rural Water District No. 1
Ellsworth County, Kansas a/k/a Post Rock Rural Water District
Board Meeting Minutes
August 15, 2023

At 6:37 pm Chairman Wright called the meeting to order and called for roll call. Directors present at roll call: Director Wright, Director Bland, Director Wehrman, Director Teppe, Director Larson, Director Griffith-Hughes. Director Robbins, Director Dolezal. Director Christy and Director Griffith-Hughes.

Staff present: Angela Naegele, Roxanne Stevenson, Terry Ranker, and Quintin Vague.
Others present: Leslee Rivarola (consultant).

Chairman Wright called for public comment and no one addressed the board.

Chairman Wright called for any additions or revisions to the agenda. Director Griffith-Hughes asked to add a discussion regarding Purefield to the agenda. Director Bland motioned to approve the agenda with the addition of Purefield. Director Griffith-Hughes seconded the motion. All members present voted in favor.

Chairman Wright asked for any revisions or corrections to the July 18, 2023 minutes. Director Bland made a motion to approve the minutes as presented from the July 18, 2023 meeting. Director Christy seconded the motion. All members present voted in favor.

Chairman Wright called for the benefit unit transfers and new benefit units. Discussion and question about locations. Mr. Vague provided a response.

Chairman Wright asked for the bills to be paid. Director Christy inquired about the cost for the Badger Meters per month and if the cost for those would go up each month. Discussion followed with staff regarding base price plus per unit cost. Director Teppe inquired about the different H & B invoices. Ms. Naegele and Ms. Stevenson provided information on the various services H & B provide. Discussion and questions followed regarding IT support versus computer support. Director Teppe inquired about the hydraulic studies with Bartlett & West. Ms. Stevenson and Ms. Naegele provided information about the charge the District applies to the customer. Director Teppe inquired how many studies were completed. Staff indicated they would follow up with the number. Director Wehrmann made a motion to approve the bills to be paid in the amount of \$107,785.10. Director Griffith-Hughes seconded the motion. All directors present voted in favor of the motion.

Chairman Wright called for the next item on the agenda and indicated there was no Director's report.

Chairman Wright called for the engineer's report. Chairman Wright said he called Alex Darby with PEC Engineering and that Mr. Darby indicated only phase 1 of the hydraulic model had

been completed and that a phase 2 and phase 3 would be required to complete the study. Mr. Darby also provided information to Chairman Wright that PEC had subsequently been retained by the City of Russell and that they would not do work for Post Rock on projects if it is a City of Russell project. Discussion followed. Chairman Wright indicated he contacted Mr. Louis Funk about hydraulic studies and Wilson Lake Estates. Discussion followed about the need to study all 15 houses in Wilson Lake Estates and the impact to the system. The HOA President has inquired if they will be able to have the entire development on the system. Discussion followed regarding water modeling and engineering firms. Director Griffith-Hughes suggested talking to the HOA for Wilson Lake Estates. Chairman Wright said the HOA indicated they needed to have each individual home on its own meter, they are currently using a private well. Chairman Wright suggested maybe a master meter where they are responsible for their own line and maintenance might be preferred and described the situation in more detail. Discussion followed among the board and the current compliance with water quality and production in the current well. Chairman Wright suggested returning the hydraulic study deposits paid so the Board can determine an approach and confer with legal counsel on a study for the development. Discussion followed regarding engineering hydraulic studies and that the different firms won't use other firms work. Director Griffith-Hughes suggested the Board table this discussion and invite the HOA in for them to provide information on what they need moving forward for water needs. Director Christy asked for water usage from the meters in Wilson Lake Estates.

Chairman Wright called for Board Member reports and said this would be a good time to discuss Purefield. Chairman Wright discussed an article in the Hays Post about the R9 Ranch Project between the City of Hays and City of Russell. Discussion among the Board followed. Chairman Teppe discussed how much water Purefield is taking and that the Board needs to determine a long-term plan when Purefield transitions all their water to R9. Discussion among the Board followed. Chairman Wright brought up the discussion of a different water rate for uncontracted water. Discussion followed. Non contractual rates and City of Russell rates were discussed. The Board directed Ms. Rivarola to research non-contractual rates with legal counsel. Chairman Wright also suggested inviting Saline 7 to next month's meeting. Ms. Rivarola brought up the idea of a water treatment facility study to evaluate capital needs and investments in the system. A discussion followed about how much water is going towards Lucas. Mr. Ranker said there isn't a functioning meter at that location for the last four months and is not sure how much water is going through that system. Director Teppe brought up an article he came across regarding Bunker Hill purchasing water from Hoisington through a consolidation with Barton County Rural Water District 1. Discussion followed. Ms. Rivarola will reach out to Mr. Luckman to discuss water territories.

Chairman Wright called for the Distribution report and asked if Mr. Vague had any information to provide. Mr. Vague provided a report and information on distribution. There was discussion about whether KRWA flow tested any of the meters. Director Wehrman asked how many AMRs were installed last month. Staff indicated they were not sure in the last month but they do know the total number of AMRs installed.

Chairman Wright called for a 10 minute break at 8:12 pm.

Chairman Wright resumed the meeting at 8:24 pm.

Chairman Wright brought up a pipe purchase that Quintin needed in excess of his purchasing authority for pipe. Director Griffith Hughes made a motion to approve the expenditure. Discussion followed there was no second to the motion. The consensus of the Board was to proceed with the purchase.

Chairman Wright called for the plant report. Mr. Ranker provided the water treatment plant report. There was discussion regarding warranties on pumps. Discussion followed. Chairman Wright inquired about the free chlorine burnout and whether it could be done in non-peak system. Discussion and questions followed with Mr. Ranker. There was additional discussion around the District's intake lines and discussion regarding the diver who inspects the infrastructure.

Chairman Wright called for KDHE reports water quality reports. Mr. Ranker said all reports and water quality reports are looking good. Discussion followed on how to keep the water quality and THMs low. Mr. Ranker provided a description.

Chairman Wright called for TOC reporting. Mr. Ranker indicated those are in compliance. Discussion followed.

Chairman Wright called for the Office Manager report. Ms. Naegele provided the report. Ms. Naegele said she was contacted by someone who suggested Post Rock provide a letter to the local farm service agency offices because of confusion over water source availability when an individual is wanting to drill a private well. Discussion followed. The Board inquired how many unpaid benefit unit transfers remained. Ms. Naegele indicated there were three remaining. Ms. Naegele reported the due date for payment is tomorrow, August 16th. Discussion followed. The consensus of the Board was for Ms. Naegele to send final notice to unpaid transfer fees in coordination with the District's legal counsel.

Chairman Wright called for the water loss report. Discussion followed.

Chairman Wright said he had a few items to discuss with the Board. One is an emergency plan for water operations. The second, item is Chairman Wright believes there is a good team working and would like the Board to consider another adjustment in pay. Director Bland suggested maybe another \$1.00 per hour. Discussion followed with no motion.

Chairman Wright presented a letter to the Board of Directors resigning his position as Chairman of the Board effective August 30, 2023. Effective, September 1, 2023 Mr. Jon Wright will begin full-time employment with the District filling the position of General Manager. Mr. Wright called for a motion to fill the role of Chairman of the Board effective August 31, 2023 and to direct staff to ensure the necessary bank signature cards reflect who is authorized to conduct business on behalf of the District.

Director Christy made a motion to have Martin Bland fill the role of Chairman of the Board of Directors and to authorize Martin Bland to have appropriate access and signature authority for transacting business on behalf of the Board of Directors. Director Teppe seconded the motion. All members present voted in favor.

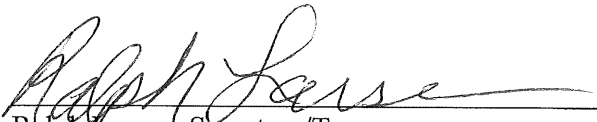
Director Bland made a motion to have Director Joel Christy serve as Vice Chairman effective August 31, 2023 and to authorize Joel Christy to have appropriate access and signature authority for transacting business on behalf of the Board of Directors. Director Teppe seconded the motion. All members present voted in favor.


Chairman Wright inquired if a new signature card would need to be on file for him (Jon Wright) in his capacity as the General Manager for the District. Discussion followed and the consensus of the Board of Directors was that if the bank required a formal motion for a new signature card for Mr. Jon Wright, the Board would consider that at a future meeting. The consensus of the Board of Directors was that Mr. Jon Wright needs access to the bank accounts to transact business as authorized by and on behalf of the Board of Directors.

Director Bland brought up the idea of having another pizza luncheon with employees and the Board of Directors.

Director Dolezal motioned to adjourned the meeting at 9:24 pm. Director Griffith-Hughes seconded the motion. All members present voted in favor.

Respectfully Submitted:


Ralph Larson, Secretary/Treasurer


Date